



Development Services Department

Administration • Codes • Planning
Community Development • GIS • MTPO

APPLICATION FOR PERMANENT SIGN PERMIT

BUSINESS NAME (on sign) _____ DATE: _____

SIGN ADDRESS: _____

ZONE: _____ (Click **HERE** for Map) HISTORIC ZONE: __Yes __No

SIGN CONTRACTOR: _____

SIGN COMPANY CONTACT PERSON: _____

CONTACT PERSON'S EMAIL: _____

CONTACT PERSON'S PHONE: _____

TOTAL VALUE ALL OF ALL PROPOSED SIGNAGE: \$ _____

FOR EXISTING SIGNAGE, ARE ANY CHANGES BEING MADE TO THE CABINET? __Yes __No

****FREE-STANDING SIGNS****

1. Size: _____ x _____ = _____ Sq/ft Setback: _____ Ft. Height: _____ Illuminated ? __Yes __No

Existing Sign? __Y __No (If yes, explain) _____

2. Size: _____ x _____ = _____ Sq/ft Setback: _____ Ft. Height: _____ Illuminated ? __Yes __No

Existing Sign? __Y __No (If yes, explain) _____

3. Size: _____ x _____ = _____ Sq/ft Setback: _____ Ft. Height: _____ Illuminated ? __Yes __No

Existing Sign? __Y __No (If yes, explain) _____

*UL# (Sign #1) _____ #2 _____ #3 _____

****WALL SIGNS****

1. Size: _____ x _____ = _____ Sq/ft Wall Length: _____ *Illum: _____ Y/N

2. Size: _____ x _____ = _____ Sq/ft Wall Length: _____ *Illum: _____ Y/N

3. Size: _____ x _____ = _____ Sq/ft Wall Length: _____ *Illum: _____ Y/N

*UL# (Sign #1) _____ #2 _____ #3 _____

***PERMIT WILL NOT BE RELEASED WITHOUT UL#’s**

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“The Johnson City Development Services Department is committed to a comprehensive approach to guide and shape quality development in our region.”

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OTHER

Type: _____ Size: _____ x _____ = _____ Sq/ft

Type: _____ Size: _____ x _____ = _____ Sq/ft

Type: _____ Size: _____ x _____ = _____ Sq/ft

Type: _____ Size: _____ x _____ = _____ Sq/ft

*UL# (1) _____ (2) _____ (3) _____ (4) _____

***PERMIT WILL NOT BE RELEASED WITHOUT UL#**

****NOTE: provide the following:**

1. **FREE STANDING SIGN:** SITE PLAN SHOWING PROPOSED LOCATION, OVERALL SIGN HEIGHT ABOVE GRADE (EVEN IF EXISTING), AND TOTAL SIGN FACE SQUARE FOOTAGE (EVEN IF EXISTING). IF TO REPLACE EXISTING SIGNAGE, PROVIDE PROPOSED BEFORE & AFTER IMAGES.

2. **WALL SIGN:** DRAWING SHOWING PROPOSED SIGN DESIGN, AND LOCATION ON STRUCTURE. IF TO REPLACE EXISTING SIGNAGE, PROVIDE PROPOSED BEFORE & AFTER IMAGES.

3. **TCA REQUIREMENTS:** "NEW SIGNS, OR EXISTING SIGNS PROPOSED FOR MODIFICATION HAVING ANY PORTION EXCEEDING 20' IN HEIGHT ABOVE GROUND LEVEL, OR 15' ABOVE GROUND LEVEL IF PROPOSED SIGN FACE IS OVER 120SF IN TOTAL AREA, MUST HAVE PLANS SUBMITTED THAT ARE STAMPED BY A TN ST LICENSED ARCHITECT OR ENGINEER. - PER TCA 62-2-102"

SIGN PERMIT FEE SCHEDULE
- \$1.10 PER S/F OF SIGNAGE
- AN ADDITIONAL \$13.20 EACH ILLUMINATED SIGN.

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